



## Form 1

Ref. No. HTLL/Corporate/06-2016/007  
June 21, 2016

The General Manager  
Pakistan Stock Exchange Limited  
Stock Exchange Building  
Stock Exchange Road  
Karachi.

Subject: **Board Meeting**

Dear Sir,

This is to inform you that a meeting of the Board of Directors of the Company will be held on Tuesday, 28.06.2016 at 03:00 P.M. at Registered Office of the Company to approve new policies and procedures for best business practices alongwith Capital Expenditure Plan.

The Company has declared the "Closed Period" from 21.06.2016 to 28.06.2016 (both days inclusive) as required under Clause (xxiii) of the Code of Corporate Governance contained in the Listing Regulation No. 35 of the Exchange. Accordingly, no Director, CEO or Executive shall, directly / indirectly, deal in the shares of the Company in any manner during the Closed Period.

You may please inform the members of the Exchange accordingly.

Yours Sincerely,

For and on behalf of **Hi-Tech Lubricants Limited**



**Muhammad Imran**  
Company Secretary



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